



Vinade Reminder 2.1
Never forget anything again...

Software Manual

TABLE OF CONTENTS

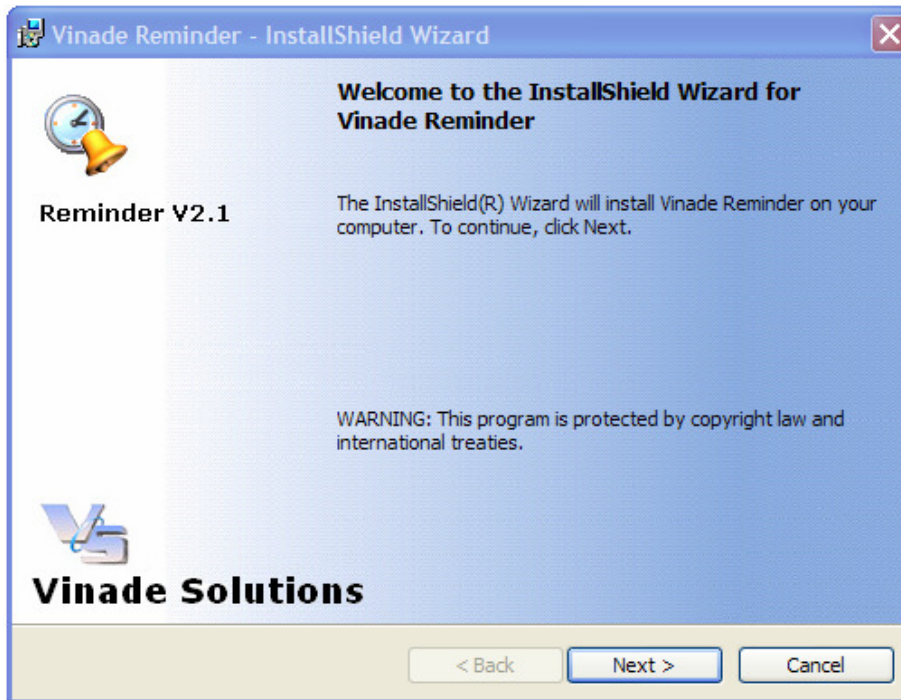
Overview	3
Installing Vinade Reminder	4
Creating Reminders	6
Edit/Delete Reminders	11
Viewing Reminders	13
Import/Export Reminders	14
Other Features	17
For Advanced Users	18
License Agreement	19

Overview

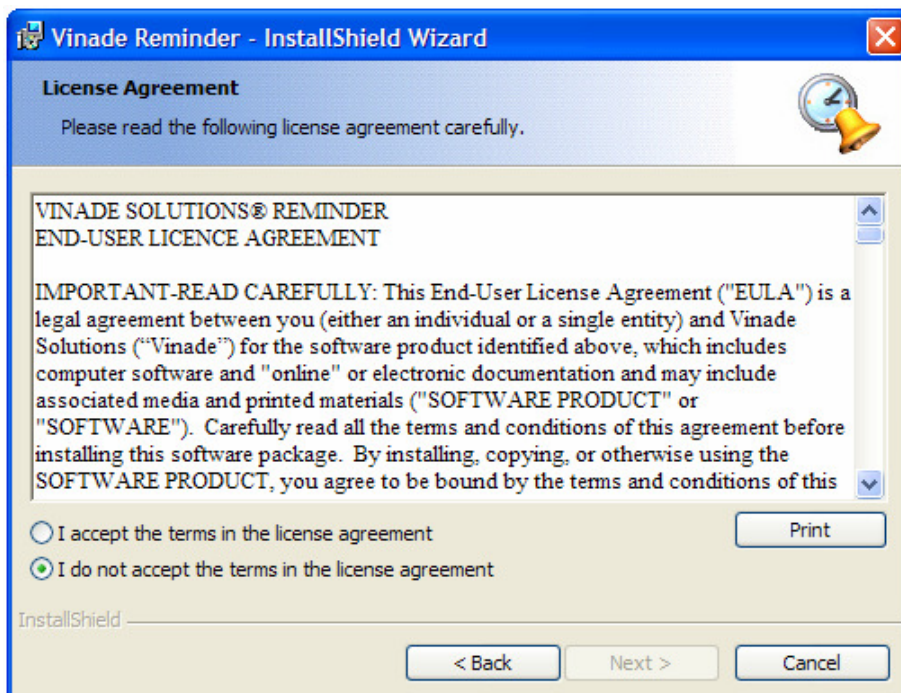
Remind yourself of bills, meetings, medication, appointments, birthdays, trips, etc. With this easy to use reminder tool you can send your reminder to your screen, cell phone, pager, or email. It has a very user friendly interface with an easy to use wizard for creating your reminders. Import/Export your reminders to friends or colleagues with just a few clicks. Create time and date specific, daily, weekly, monthly or yearly reminders. From now on you can stay on top of things where ever you are.

Installing Vinade Reminder

Once you've download the Vinade Reminder from www.vinade.com you will then be shown the Vinade Reminder – InstallShield Wizard as you can see below.



You will just follow the prompts and click NEXT.



You will now see the License Agreement, you will need to click the “I accept the terms in the license agreement”, in order to continue. Once you click on the button, the Next button will be enabled and you will now need to click the NEXT button.

You will see another screen for a couple seconds while the program is being installed on your computer. Once the install has completed you will see the finished screen below.



Now click the FINISH button.

After the install is complete the reminder wizard will be loaded and you can now start creating your reminders.

Creating Reminders

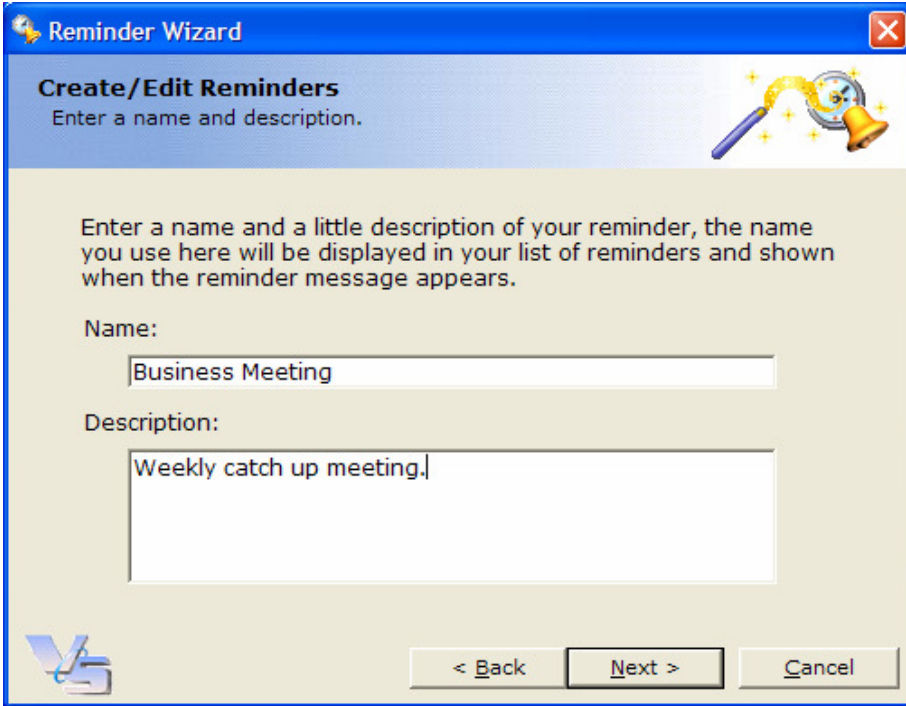
To open the reminder wizard you can either double click the alarm icon in your system tray (bottom right next to your clock) and then clicking the Wizard Icon in the Reminder viewer or right click the icon and select “Reminder Wizard”.



Once the wizard loads you will see the following screen:



Here you can choose to create a new reminder or edit and/or delete current reminders. Choose “Create a new reminder” and click “Next”. You will now be prompted to give you reminder and name and description:



Reminder Wizard

Create/Edit Reminders
Enter a name and description.

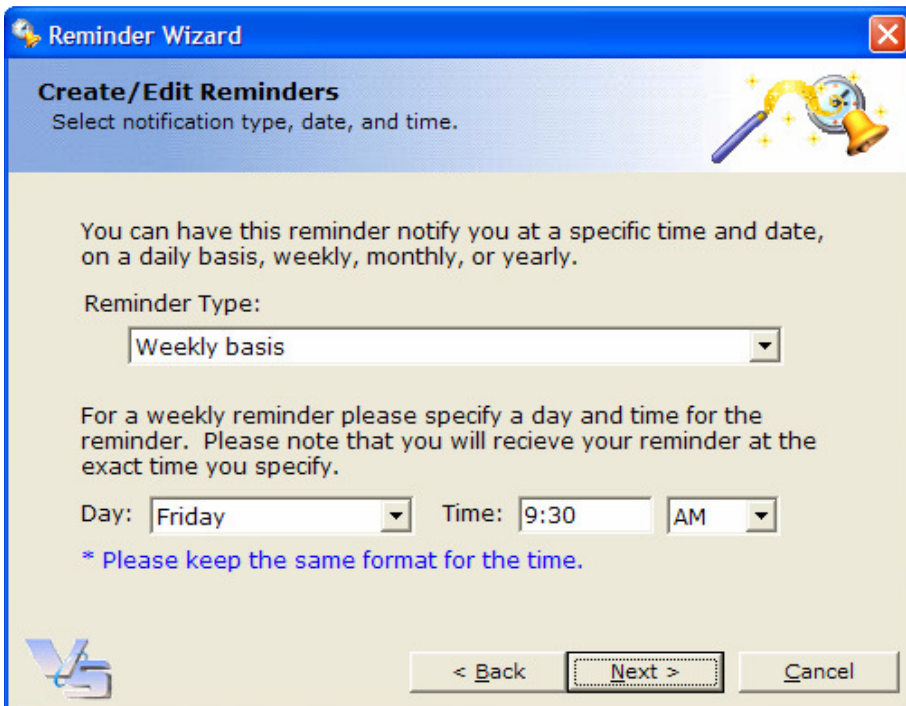
Enter a name and a little description of your reminder, the name you use here will be displayed in your list of reminders and shown when the reminder message appears.

Name:

Description:

< Back Next > Cancel

Once you given your reminder a name and a short description click the “Next” button.



Reminder Wizard

Create/Edit Reminders
Select notification type, date, and time.

You can have this reminder notify you at a specific time and date, on a daily basis, weekly, monthly, or yearly.

Reminder Type:

For a weekly reminder please specify a day and time for the reminder. Please note that you will receive your reminder at the exact time you specify.

Day: Time:

* Please keep the same format for the time.

< Back Next > Cancel

There are 5 different reminder types you can choose from clicking the first drop down available in the above screen.

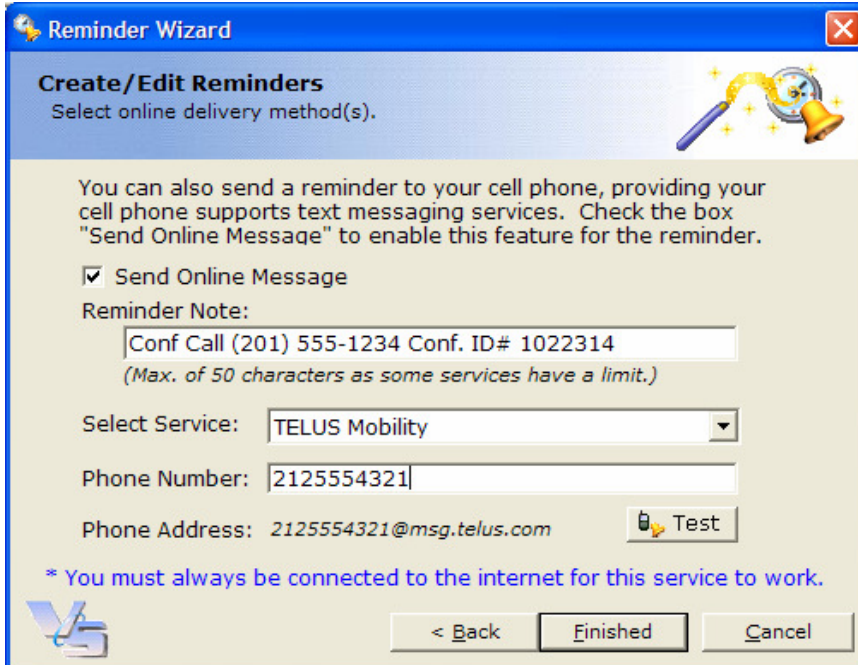
Specific date and time	One time reminder
Daily basis	Reminder that goes off every day at a specific time.
Weekly basis	Reminder that goes off every week at a specific time.
Monthly basis	Reminder that goes off every month at a specific time.
Yearly basis	Reminder that goes off every year.

** Monthly basis reminder type only lets you choose a day of the month up to the 28th because February only goes as high as 28 except for leap year.*

Each reminder type has different options to choose from for picking the date, day, and time. Once you've entered your desired options click the "Next" button.



You now enter your desired message that will be displayed on your screen when the alarm goes off. As well you can also choose to play an MP3 file for your alarm. The standard beep is only played by your internal speakers and can be a low tone so using an MP3 is recommended. Once you've made your choices click "Next" to proceed.



Reminder Wizard

Create/Edit Reminders
Select online delivery method(s).

You can also send a reminder to your cell phone, providing your cell phone supports text messaging services. Check the box "Send Online Message" to enable this feature for the reminder.

Send Online Message

Reminder Note:

(Max. of 50 characters as some services have a limit.)

Select Service:

Phone Number:

Phone Address:

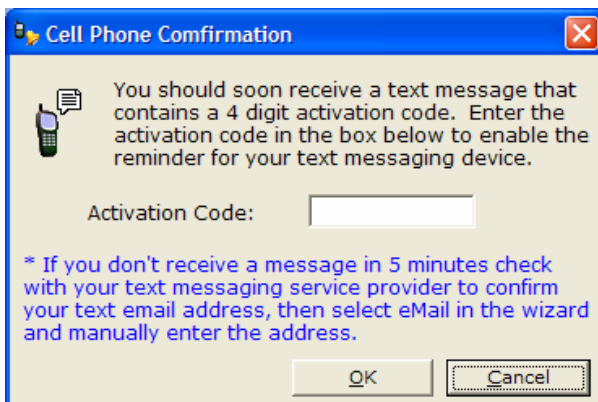
* You must always be connected to the internet for this service to work.

< Back Finished Cancel

The last screen is optional here you can also choose to send a message to either an email address or your cell phone via a SMS text message. Simply check the “Send Online Message” checkbox to enable to options. First enter a short message to be sent to you online.

To send the message to an email address click the “Select Service” drop down and choose the first option “Email Address” and enter the desired email in the field below that will be labeled “Email Address”.

To send the message to your cell phone if your phone and cell service supports this feature select your cell service provider from the list in the “Select Service” drop down and then enter your cell number in the “Phone Number” field without dashes or spaces. You have to test your email and confirm that the service is working and you’ve entered the right details, to do this simply click the “Test” button. At this point you will be sent a message with a 4 digit code to your cell phone, once received enter the code in the box:



Cell Phone Confirmation

You should soon receive a text message that contains a 4 digit activation code. Enter the activation code in the box below to enable the reminder for your text messaging device.

Activation Code:

* If you don't receive a message in 5 minutes check with your text messaging service provider to confirm your text email address, then select eMail in the wizard and manually enter the address.

OK Cancel

Once you confirmed your service with the activation code you can click finish.

** If your service provider is not listed you can get the information required from your provider by either checking their website or contacting them. Usually a SMS address will look like an email address which consists of your cell phone number and your cell provider's domain like Telus uses msg.telus.com. Simply use the Email Address option and enter your SMS email.*

***** You must have the Vinade Reminder running and be online at the time of the reminder before your message can be sent to your SMS device as your messages DO NOT go through our servers.***

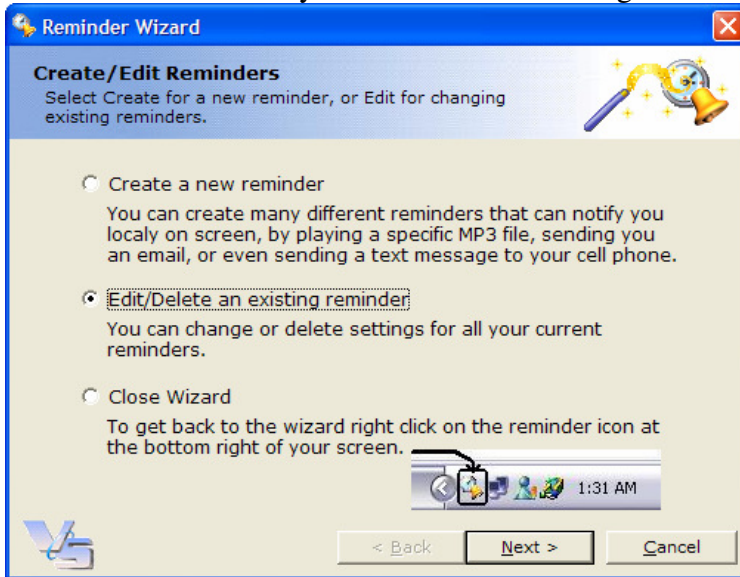
For more information on Cell Services visit the Advanced Users section of this manual.

Edit/Delete Reminders

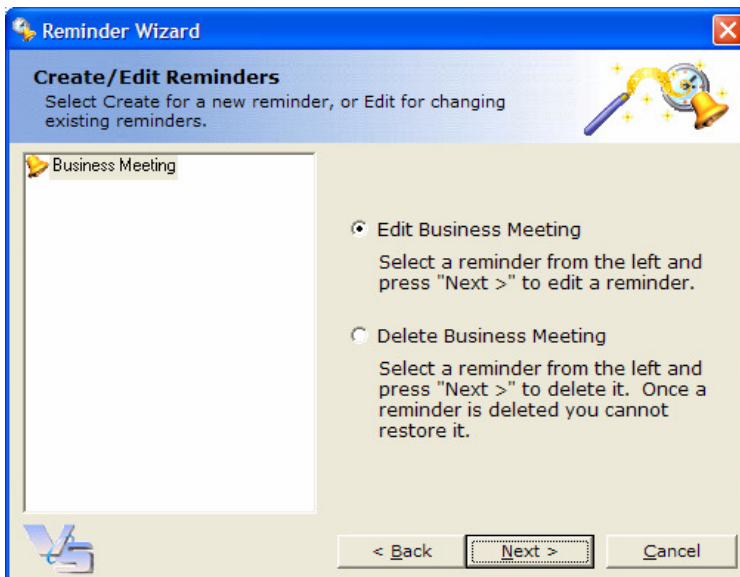
To open the reminder wizard you can either double click the alarm icon in your system tray (bottom right next to your clock) and then clicking the Wizard Icon in the Reminder viewer or right click the icon and select “Reminder Wizard”.



Once the wizard loads you will see the following screen:



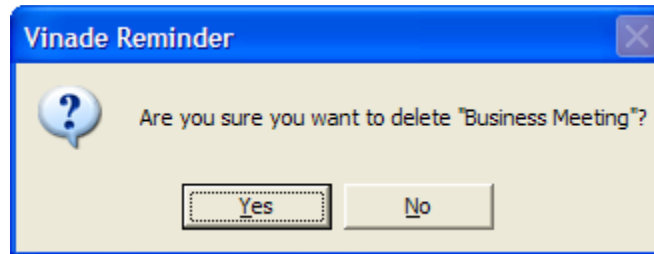
To edit a reminder at the screen above choose the second option “Edit/Delete and existing reminder” and then choose “Next”.



Here select a reminder from the list to the right and you can now choose to edit a reminder by selecting the Edit option or delete the selected reminder by choosing the delete option and then choosing “Next”.

When editing a reminder you are brought to creating a reminder steps except the options are all filled out with reminder you selected. Simply make your desired changes and follow the same steps from creating a new reminder to proceed through the wizard.

If you choose to delete the reminder you will be prompted to confirm that you want to delete the selected reminder:

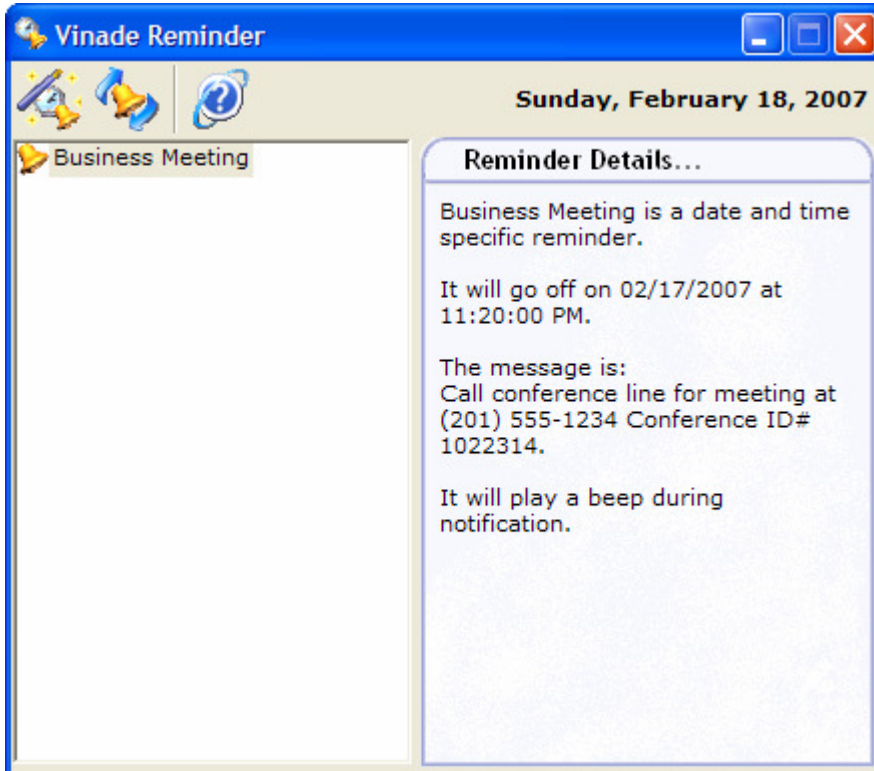


Click “Yes” to confirm and delete the selected reminder.

For more information on editing reminders manually or issues with corrupted reminders where you might see a **unique key error** see the For Advanced Users section of this manual.

Viewing Reminders

To open the reminder viewer you can either double click the alarm icon in your system tray (bottom right next to your clock) or right click the icon and select “View Reminders”.



In this screen all of your created reminders are listed, by selecting a reminder in the list to the left you can view the reminder details in the Reminder Details section to the right. As well from the toolbar you can run the Reminder Wizard, the Import/Export wizard, and the help button that takes you to the online help for the Vinade Reminder.

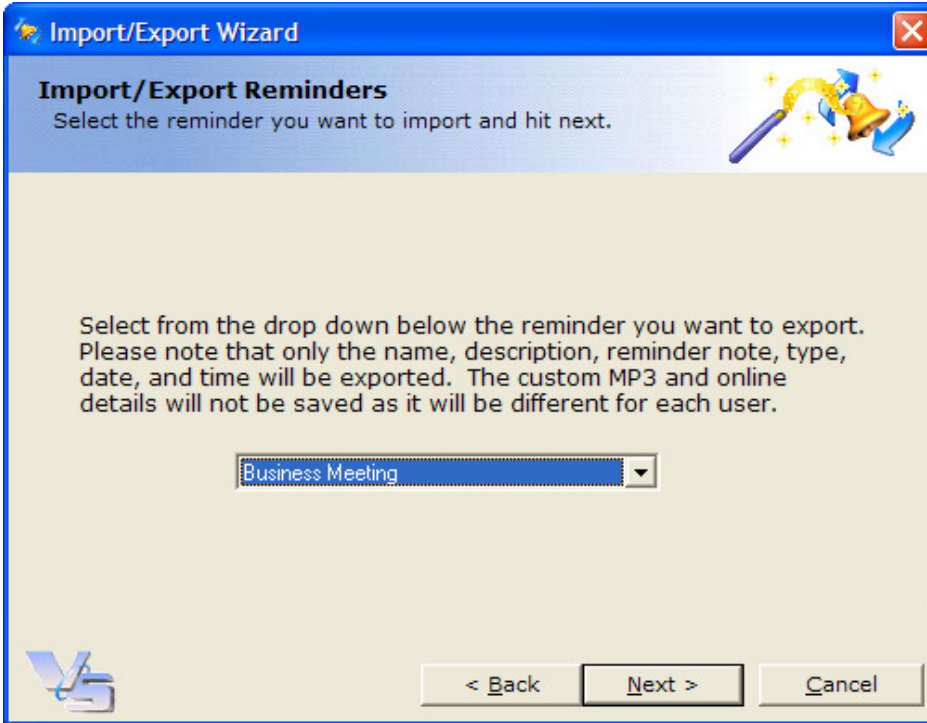
Import/Export Reminders

To open the Import/Export reminder wizard you can either double click the reminder icon in the system tray or you can right click the icon and choose Import/Export reminder wizard.



To export a reminder select “Export a reminder” and choose “Next”, to import reminders choose “Import a reminder” and then choose “Next”.

** Users you send the exported reminders to must have the Vinade Reminder installed before it can be imported and/or the user can be notified.*



Select the reminder you want to export from the drop down which lists all your current reminders and choose “Next”.



E-mail this reminder will create an email with the exported VSR file attached in the email, “specify a location...” will let you choose where you want to save the VSR.

If you choose to import a reminder you will be prompted to browse for the VSR file:



Simply click the browse button and find the VSR file and choose Open, you will then be shown the details of the reminder. Click “Finished” to add this reminder to your current reminders.

You can also simply double click any VSR file and a similar screen will appear with the details of the reminder. You simply click “Finished” to add the reminder to your current reminders.

** Sometimes it takes a moment before the reminder viewer is updated with the imported reminder*

*** Exported reminders DO NOT contain custom MP3's or any SMS/eMail delivery details as that information is user specific. You can edit the reminder after it has been imported and add your own custom MP3 and Online delivery details.*

Other Features

To check for updates right click the reminder icon in your system tray and choose “Check for Updates”.

To view the about screen right click the reminder icon in your system tray and choose “About Vinade Reminder”.



To view online help like multimedia demos and manuals like this one right click the reminder icon in your system tray and choose “View Online Help” or click the help button from within the Reminder viewer.

To close the Vinade reminder right click the reminder icon in your system tray and choose “Close Reminder”.

** When the reminder is closed you will NOT be notified of your reminders. As well please note that online reminders are sent out from your computer and not our servers so you must have the Vinade reminder running and must also be online so the message can be sent to your SMS device.*

For Advanced Users

You can also edit and add your own services directly. They are stored in an XML file that is located here:

C:\Program Files\Vinade\Reminder\CellServices.xml

You can either edit this file in notepad or download a free XML editor. As well you can check our website at the Vinade Reminder page for an updated Cell Services XML file.

Your reminders are also stored in an XML file located here:

C:\Program Files\Vinade\Reminder\VinadeReminders.xml

If you ever get a unique error loading the Vinade Reminder then your reminders could be corrupted or have duplicates which are not allowed. Simply delete the file above or you can also edit the XML file and try and manually find out what could be the problem.

License Agreement

VINADE SOLUTIONS® REMINDER END-USER LICENCE AGREEMENT

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9. JURISDICTION.

This Agreement is governed by the laws of the State of Washington, without regard to conflicts of law provisions, and you hereby consent to the exclusive jurisdiction of the state and federal courts sitting in King County, Washington, USA.

10. BINDING AGREEMENT.

This agreement is binding on you and your successors and assigns.